



## Director of Educators Network

<b>Department</b>	TAF Education Team
<b>Reports to</b>	TAF Executive Director of Education
<b>Salary</b>	\$75,000 - \$85,000 DOE
<b>Post/close date</b>	OPEN
<b>Classification</b>	Exempt/Full Time (40 Hours)
<b>Hours</b>	Monday - Thursday
<b>Location</b>	BCLS 605 SW 108 <sup>th</sup> St. Seattle, WA 98146

### SUMMARY

The Director of Educators Network is responsible for the operation of TAF's Educators Network focused on promoting racial equity in public schools.

The Educators Network has two arms: The Martinez Fellowship Program is focused on and committed to improving teacher diversity and retaining teachers of color in WA State through partnerships with universities and districts. The second arm of the Educators Network is the Network for Edwork, which is committed to connecting and supporting rising and established education leaders of color in WA State.

The Director of Educators Network is charged with the development and expansion of both the Martinez Fellowship, and Network for Edwork. This role will ensure that both programs are chronicled and packaged in such a way that they can be scaled throughout Washington State to ensure the retention and development of teachers and leaders of color in Washington State.

### ESSENTIAL DUTIES & RESPONSIBILITIES

#### Vision

- Provide strategic leadership to the Educators Network through system development aligned to the achievement of the Educators Network mission and vision
- Develop and expand both the Martinez Fellowship, and Network for Edwork.
- Ensure that both programs are chronicled and packaged in such a way that they can be scaled throughout Washington State

#### Collaboration

- Meet with college of education leadership to expand Martinez and Network for Edwork partners to establish and develop working relationships
- Meet with district leadership to expand and develop working relationships for purposes of placing Fellows for student teaching and/or full-time position placements
- Oversee annual school district visits by Program Manager and Coordinator to facilitate visits to schools Fellows are teaching
- Fosters a professional learning culture grounded in adult learning theory and research-based instructional strategies
- Conducts and coordinates evaluations of the Educator Networks Program Managers and Program Coordinator

#### Professional Development

- Skillfully facilitate ongoing, job embedded professional development



- Differentiate professional development opportunities based on data and adult learning priorities
- Create structures and processes for collaborative work that promotes collegiality and shared responsibility
- Support sourcing of facilitators for seminars

#### **Leadership**

- Collaborate with TAF's Executive Director of Education to support needs of Educators Network Team
- Assist TAF's Executive Director of Ed with developing and managing the Educators Network program budget
- Facilitate meetings and ensure TAF goals and objectives are achieved
- Represent organization at community events to maintain ongoing community support for TAF goals
- Maintain a variety of files and prepares periodic and special reports and documents as required
- Support the recruitment, screening, and hiring of Educators Network staff and Martinez Fellows as needed

#### **Network for Edwork**

- Develop and oversee all aspects of the Network for Edwork until program is eligible for dedicated program manager

### **QUALIFICATIONS**

- Strong characteristics of professionalism and leadership in education
- Commitment to professional growth and learning
- A track record working with underserved schools and student populations is highly desirable
- Demonstrate the highest standards of honesty, integrity, flexibility and responsiveness
- Experience related to adult learning (professional development, mentoring, teaching)
- Possess a valid Washington State Driver's license and reliable transportation
- Pass all required criminal and child abuse background checks
- Possess a valid Washington State Driver's license.

### **EDUCATION & EXPERIENCES**

- *Bachelors or Masters Degree in Education, Research or other relevant field*
- Five or more years program management/evaluation experience in education, business, or nonprofit position, including supervision/management of staff.
- Familiarity working in diverse and multicultural and bilingual environments.
- Excellent written and oral communication skills with demonstrated ability to speak and write clearly.
- Demonstrated ability to capture, analyze and make programmatic changes based on collected data
- Must have demonstrated effective leadership skills
- Experience with vision development for growth of the programs
- Moderate to high proficiency and or aptitude in Microsoft Windows Operating System; MS Word; MS Excel; MS PowerPoint; MS Outlook. cursory knowledge using Box, and Google Docs is a plus



#### LANGUAGES SKILLS

- Fluency in languages other than English is a plus.

#### BENEFITS

- Healthcare
- Individual Retirement Account
- Additional whole-staff week off
- Vacation

#### TO APPLY:

Forward resume and cover letter to the Attention of HR at tafjobs@techaccess.org. For more information visit our website at [www.techaccess.org/careers](http://www.techaccess.org/careers). No phone calls please.

**TAF complies with the Civil Rights Act of 1964 (Title VII) and Equal Employment Opportunity (EEO) and follows guidelines to select the best qualified person for each position within the organization. No employee or applicant will be discriminated against because of race, creed, color, religion, gender, sexual orientation, national origin, age, or other physical or mental disability.**